

GOVERNMENT OF SEYCHELLES

APPLICATION FOR PAYMENT IN FOREIGN EXCHANGE

(TO BE SUBMITTED ON THE MINISTRY'S/DEPARTMENTS HEADED STATIONERY)

Principal Secretary
Ministry of Finance & Communications

Attn: Director General
Financial Planning & Control Division

Re: Application for Payment in Foreign Currency

You are requested to arrange payment of (please specify amount in foreign currency) being equivalent to R (please specify amount in rupees) to the following:

Beneficiary:

Bank Account details:
.....
.....
.....

Payment is in respect of (please specify purpose of payment) and we enclose herewith copy of invoice (s) and or document (s) in support of the payment request. Please debit Treasury account code/..... for (please specify account description) with the full cost of payment.

I herewith certify that there are sufficient funds in the above-mentioned account to meet this payment request.

Thank you.

.....
ACCOUNTING OFFICER

FOR FINANCE USE ONLY

APPROVED NO: (only if approved)

NOT APPROVED

Remarks
.....
.....

.....
DIRECTOR GENERAL
Financial Planning & Control

If not approved:
Ministry/Department

If approved copy to:
General Manager - Central Bank of Seychelles

Please arrange payment as requested above and debit the Government General Account with your cost.

Treasury for recording of payment

Ministry/Department

Form FA - 003